

IDAHO BOARD OF PODIATRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/7/2018

BOARD MEMBERS PRESENT: Scott A Graviet, D.P.M. - Chair
Douglas Williams, D.P.M.
Stewart Jones, D.P.M.
Ione Springer

BOARD MEMBERS ABSENT: Jeanne M Arnold, D.P.M.

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Maurie Ellsworth, General Counsel
Debbie Toncray, Technical Records Specialist II

The meeting was called to order at 4:00 PM MDT by Scott A Graviet, D.P.M.

APPROVAL OF MINUTES

Dr. Jones made a motion to approve the minutes of 5/21/2018. It was seconded by Ms. Springer. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory said that the Executive Order report was submitted to the Governor and Lt. Governor prior to July 1 and it has been linked on the Board's main webpage. Ms. Cory updated the Board on the legislative interim committee on occupational licensing and certification laws. The Occupational Licensing & Certification Laws Committee met on June 22. Ms. Cory was invited to present on the process and executive order reports for the Boards served by the Bureau. It also heard from Greg Wilson, chief of staff to Lieutenant Governor Little; Albert Downs, policy specialist for the National Conference of State Legislatures; and Patrick Grace, regional manager for the Division of Building Safety.

In her presentation before the Committee, Ms. Cory noted that 29 of the 30 Boards served by the Bureau had submitted their reports. She let the Board know that all of

the reports were submitted before the July 1 deadline and each Board's report has been posted to its website.

Comments by the Committee included that its efforts appeared to be on a parallel track with those of the executive order, and committee members outlined a framework where each of them would take a few reports to review with members of the Boards who wrote them. The co-chairs encouraged legislators on the committee to volunteer to review reports where they felt like they had a connection to the occupation or had constituents who serve on the Board.

The Committee had set its next meeting for Tuesday, August 7. Ms. Cory said that she received notice that the August 7 meeting was cancelled, and that she will let Board members know when she is notified of the rescheduled date.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of (\$52,453.99) as of 7/31/2018.

FY2019 CONTRACT RENEWAL

Ms. Hall reviewed the 2019 contract with the Board. Ms. Springer made a motion to approve the FY2019 contract with the Bureau and authorize the Board Chair to sign it. It was seconded by Dr. Williams. Motion carried.

OPEN MEETING LAW

Mr. Ellsworth reviewed HB611 that made changes to the open meeting law regarding meeting notices and agendas. Changes effective July 1, 2018 included: notices and agendas must be posted online if the agency has an online presence; identification of all "action Items" must be noted on the agenda; and final action may not be taken on an agenda item added after the start of the meeting unless an emergency is declared.

NEW BUSINESS

NOTIFICATION TO LICENSEES

The Board discussed sending a notice to licensees regarding the proposed rules. Ms. Springer made a motion to authorize the Bureau to draft a notice to licensees regarding the proposed rules; to authorize the Board Chair to review and approve it; and to have the Bureau mail it to licensees. It was seconded by Dr. Jones. Motion carried.

CORRESPONDENCE

FEDERATION OF PODIATRIC MEDICAL BOARDS (FPMB) – SURVEY RESPONSE

The Board reviewed the correspondence from FPMB regarding a completed survey about the Board's responses to inquiries on the scope of practice and the use of specific current procedural terminology (CPT) codes. The Board took no action.

EXECUTIVE SESSION

Dr. Williams made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Springer. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Dr. Jones, aye; and Ms. Springer, aye. Motion carried.

Ms. Springer made a motion to come out of executive session. It was seconded by Dr. Jones. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Dr. Jones, aye; and Ms. Springer, aye. Motion carried.

APPLICATIONS

Ms. Springer made a motion to table the following for additional information:

Applicant ID 901159547

It was seconded by Dr. Williams. Motion carried.

Dr. Williams made a motion to approve the following for licensure:

PODA-244 Adam Bingham

It was seconded by Ms. Springer. Motion carried.

NEXT MEETING will be scheduled as needed.

BOARD ELECTIONS

Ms. Springer made a motion to elect Dr. Graviet as Board Chair and Dr. Jones as Vice Chair. It was seconded by Dr. Williams. Motion carried.

ADJOURNMENT

Dr. Jones made a motion to adjourn the meeting at 5:05 PM MDT. It was seconded by Ms. Springer. Motion carried.

Scott A Graviet, D.P.M., Chair

Douglas Williams, D.P.M.

Stewart Jones, D.P.M.

Ione Springer

Jeanne M Arnold, D.P.M.

Tana Cory, Bureau Chief